

When is the Time to Change Bookkeepers ?

This article is written for the small business owner who has a part or full time bookkeeper and has given some thought to terminating that employee. As a small business owner, tough decisions are made all the time and this one is very important. There comes a time for any small business owner, to make a change, either to replace or eliminate an employee's position. Terminating an employee, especially in this economic environment is emotionally draining, especially for long standing employees. We all know, that its important to always care about our employees, so this type of decision is very important, and often is hard to make. Sometimes your perception of the problem is blocked by your feelings for the employee, which frequently results in no action. This is article is written to help you understand that now, be the correct time to make a decision.

Most small business owners do not have anyone to consult with, so the decision to terminate an employee may be hard to make. Also, other business priorities may be preventing you from giving the requisite time to analyze this problem. Below are 10 reasons to assist you in making that decision, or to reinforce your decision to change your bookkeeper. If you are able identify with a couple of these reasons, or just one, and you are of the opinion that the problem cannot be corrected, then it may be time to terminate your bookkeeper or reduce their working hours.

1. Financial information always has mistakes and is often received late.
2. You or someone in your family are financially and computer savvy and have the time to do the bookkeeping.
3. Someone in your family lost their job(s) and you need to replace their income.
4. Your bookkeeping doesn't seem as complex and you are too dependent on the bookkeeper.
5. You have discussed this problem with the employee, it can't be fixed and you have made every effort to be fair and equitable.
6. Your bookkeeper doesn't communicate well with you.
7. Your bookkeeper doesn't answer your questions to your satisfaction.
8. Your bookkeeper seems to have a lot of extra time and doesn't seem to be able to distinguish between urgent matters and priorities.
9. The economy has negatively impacted your business and you think you have too many people employed.
10. Other people have mentioned that's its time to terminate your bookkeeper or reduce the bookkeeping hours.

If you have experienced some of the above indicators, it may make sense to consider to internalize the bookkeeping within the family, assuming the replacement person is able to learn how to be computer and financial literate. Like any other accounting related decision, consult with your CPA or accountant to obtain their input.

About the Author

Learn how [QuickBooks Online](#) offers the essential online accounting tools to manage your business and the freedom to access your financials from work, home, or when traveling. Sandor Lenner, C.P.A. has provided accounting services for 35 years. He is also a Certified QuickBooks ProAdvisor and offers QuickBooks online support for a Miami [Accounting CPA firm](#).

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